

About Procurri

Headquartered in Singapore, Procurri is a global independent distributor of data centre equipment and multi-vendor maintenance provider. With offices across four continents, we offer localised, multi-country services in more than 80 countries worldwide.

Being an innovator, Procurri changes the way the world buys technology by solving data centre challenges via a channel-focused model that is backed by our global footprint and team of experienced IT experts. Our comprehensive hardware expertise and technical know-how have enabled us to provide our customers with solutions that optimise the value, performance and life span of their IT infrastructure.

With a single-minded approach towards support and service delivery, Procurri is the trusted partner of choice for mission critical infrastructure around the world. Our customers include leading companies from various industry segments as well as cloud and data centre providers, system integrators, business partners and value-added resellers.

For more information, [visit http://procurri.com/](http://procurri.com/)

Position Available:

Account Assistant

Responsibilities:

- Assist in monthly financial closing activities
- Preparation of balance sheet schedules and audit schedules
- Handle AR and AP
- Reviewing employee expense claims
- Processing payment to vendors
- Any other ad-hoc duties assigned

Interested individuals that meet the following minimum requirements are encouraged to apply:

Essential:

- Minimum Diploma in Accounting
- Basic accounting knowledge is required
- Proficient in Microsoft Office applications
- Good interpersonal and communication skills
- SAP and Navision experience added advantage

If this challenging position intrigues you, please send in your detailed resume (including current/expected salaries and availability) to us. **Applicants reply via E-mail:**

hr.ap@procurri.com

Personal data collected will be used for recruitment purposes only and will be kept strictly confidential